

# Aylesford Parish Council

## Policy & Resources Committee

### Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 5 September 2023

**Present:** Councillors Sullivan (Chairman), Balcombe, Chapman, Craig, Ms Dorrington, Mrs Eves, Mrs Gadd, Gledhill, Mrs Ogun, Ms Oyewusi, Rillie, Rowe, Sharp, Shelley, Smith.

**In Attendance:** Melanie Randall (Clerk)

**Apologies:** Councillors Mrs Birkbeck, Fuller and Walker.

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#### 1. Apologies for Absence

Apologies of Absence from Councillors Mrs Birkbeck, Fuller and Walker were received, and the reasons for absence agreed.

#### 2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

#### 3. Minutes of the last meeting held on 8 August 2023

It was **Agreed** that the Minutes from the meeting held on 8 August 2023 be approved as a correct record.

#### 4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Mrs Gadd proposed and Councillor Balcombe Seconded and it was **Resolved** that 38 payments totalling £19,764.78 be made.

#### 5. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 22 August 2023. **Noted**

## 6. KALC

A Motion was put forward for possible inclusion on the Agenda of the KALC AGM due to take place on Saturday 18<sup>th</sup> November 2023 at Ditton Community Centre as follows: A notice be placed in front of all level crossings which say's "Cut pollution: turn off your engine when barriers are down".

It was proposed by Councillor Shelley that this Motion be put forward to KALC for possible inclusion on the Agenda for the KALC AGM. It was **Unanimously Resolved** to put the Motion forward to KALC for consideration. **Resolved**

## 7. TMBC/Parish Partnership Panel Meeting

The notes from the meeting held on 31 August 2023 were noted. **Noted**

## 8. Council Vacancies

There are no vacancies.

## 9. Public Convenience Review

The Chairman reported that work started the day after the last meeting of this committee. There was a site meeting last week to look at progress so far that neither he nor the Clerk could attend. There is still some work to be done but it is moving in the right direction. **Ongoing**

## 10. Adoption of Aylesford Station

The Clerk reported that she is still waiting for Councillor Shelley to provide her with the exact information of the items that need to be purchased. No further progress can be made until this information is received. **Ongoing**

## 11. Campers in Ferryfield

The Clerk informed members the two homeless people in question had left the site. The Council's insurance company will keep the file open for six months so that everything is in place should they reappear on any Council owned land and the Injunction process can start immediately. This item will now be removed from the agenda. **Resolved**

## 12. Screens for Meeting Room

The Clerk reported on the 2x 70" screens and tablets she was asked to obtain a quote for.

### Option 1 - Screens

2x 70" screens, wall mounts, all associated cables and contractor install time  
£2,246.03.

## **Option 2 – Tablets**

10x iPads 10.2” screen size and cases £3,331.50

10x Samsung Galaxy Tab A8 (3GB RAM) and cases £2,360.60

10x Samsung Galaxy Tab A8 (4GB RAM) and cases £3,067.90

It was suggested that any members who would prefer to use an electronic device would be welcome to bring their own, as some already do and the Clerk will provide them with the Wi-Fi password.

The Clerk reminded members there is no allocated budget for this in the current financial year, so if members wished to proceed this would have to be taken from elsewhere within the budget.

After discussion it was **Resolved** not to proceed with either option, as the cost cannot be justified. Going forward only the agenda will be printed and any plans or maps if there are any. This will be trialed, and amendments made if necessary.

## **13. Request to move the Policy & Resources Committee Meeting from the 6 February 2024 to the 13 February 2024**

It was **Resolved** to move the meeting as requested.

## **14. Any Other Correspondence**

There was no Other Correspondence

## **15. Duration of Meeting**

7.52pm to 8.30pm